

**SMITHVILLE BOARD OF ALDERMEN  
REGULAR SESSION**

April 20, 2021 7:00 p.m.  
City Hall Council Chambers

**Due to the COVID-19 pandemic this meeting was held via teleconference.**

**Mayor, Aldermen, and staff attended via Zoom meeting. The meeting was streamed live on the city's FaceBook page. Attendance in person by members of the public was not permitted.**

**1. Call to Order**

Mayor Boley present via Zoom, called the meeting to order at 7:01 p.m. A quorum of the Board was present via Zoom meeting: Steve Sarver, Marv Atkins, Melissa Wilson, Dan Ulledahl, John Chevalier and Jeff Bloemker. Also present were Alderman Elect Kelly Kobylski and Dan Hartman.

Staff present via Zoom: Cynthia Wagner, Anna Mitchell, Chuck Soules, Chief Jason Lockridge, Matt Denton, Stephen Larson, Jack Hendrix, Linda Drummond and City Attorney, John Reddoch.

**2. Pledge of Allegiance lead by Alderwoman Wilson**

**3. Consent Agenda**

• **Minutes**

- April 5, 2021 Board of Alderman Work Session Minutes
- April 5, 2021 Board of Alderman Regular Session Minutes

No discussion.

Alderman Bloemker moved to approve the consent agenda. Alderman Atkins seconded the motion.

Ayes – 5, Noes – 0, Abstained – 1, motion carries. The Mayor declared the consent agenda approved.

**REPORTS FROM OFFICERS AND STANDING COMMITTEES**

**4. City Administrator's Report**

Cynthia reported first on the City personnel update. Wes Lopez was sworn in last week by Mayor Boley and has begun training as the newest Police Officer in the City of Smithville. The Police Department is sponsoring two academy recruits in the upcoming class. Landon Summerville and Colby Matthys will begin with the City on April 26.

We have extended an offer for the position of the Public Works Analyst and received word this week, that person has declined the position. They are currently interning in another community and we have a feeling they received position there. We continue

recruitment for that position, and we also are in recruitment for the Management Analyst position in the Finance Department.

A bid for fireworks display was posted, with no responses. Staff reached out to representatives of Aerial FX to learn that they did not submit a bid due to uncertainty on their part in being able to provide product. Current stock is very low and shipping out of China and recent events regarding the containership have significantly slowed supply chains. Staff is in contact with the vendor and as we learn that supply may be coming back up, will re-bid the contract in the hopes that we will have responses.

The fireworks display is a joint venture with the Clay County Parks and Recreation Department and they have been notified of the current concerns. Staff will continue to monitor the situation and be in communications with vendors, the County and keep the Board informed.

There are pictures of the progress in the packet of the City Hall renovation project. The contractor indicates they remains on target for completion in June. We are very excited with the progress that they are making in the new offices.

Following City Attorney, John Reddoch's review of this evening's agenda and based on his concerns and requests staff is recommending that the Board make a motion to amend the agenda this evening to move the Certification of Election Results, the Oath of Office and the Board of Alderman Orientation to earlier in the agenda. This allows the new Board to take action on all items before the Board tonight including the second readings of the Ordinances. What staff is requesting at this point in time would be a motion from the Board to move item number ten from the agenda to number five and certify the election. Next would be adjournment Sine Die (end of legislative session) to adjourn the existing meeting, we would move to the Oath of Office, then the Mayor would call a new meeting to order and begin with the Board of Aldermen orientation. Bill No. 2898-21 would then be item number ten and we would move on through the agenda as previously outlined.

Alderman Chevalier moved to amend the agenda to move items 10. Resolution 913, 11. Oath of Office and 12. Board of Alderman Orientation up in the agenda to items five, six and seven per the City Administrator's recommendation. Alderman Atkins seconded the motion.

No discussion.

Ayes – 6, Noes – 0, motion carries. The Mayor declared amending the agenda approved.

## **ORDINANCES & RESOLUTIONS**

### **5. Resolution 913, Certify the April 6 Election Results**

Alderman Chevalier moved to approve Resolution 913, declaring the results of the April 6, 2021 Municipal Election held in the City of Smithville, Missouri. Alderman Sarver seconded the motion.

Alderman Chevalier thanked Alderman Bloemker and Alderwoman Wilson for their service.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 913 approved.

**6. Adjournment Sine Die (end of legislative session)**

Alderman Bloemker moved to adjourn the meeting Sine Die. Alderwoman Wilson seconded the motion.

Ayes – 6, No – 0, motion carries. Mayor Boley declared this portion of the meeting adjourned Sine Die at 7:09 p.m.

**7. Oath of Office for Newly Elected Officials**

City Clerk, Linda Drummond, administered the oath of office to the newly elected officials: Alderman Daniel Hartman, Ward I; Alderman John Chevalier, Ward II; and, Alderman Kelly Kobylski, Ward III.

**8. Call to Order**

Mayor Boley present via Zoom, called the meeting to order at 7:14 p.m. A quorum of the Board was present via Zoom meeting: Steve Sarver, Marv Atkins, Kelly Kobylski, Dan Ulledahl, John Chevalier and Dan Hartman.

**9. Board of Alderman Orientation**

Mayor Boley asked that this item be added to the agenda. He thanked the new Board members for their service to this community. He explained that this is a Board of Aldermen meeting and that the Board are the ones who are here to discuss and vote on the items. He asked that they please speak up and ask questions. If they wish to add items to the agenda, please reach out to himself or Cynthia. He explained that he very a very rarely gets to vote on the items it occurs only if there is a tie.

He noted that the meetings have been held via Zoom for the last year now and Board members will sometimes run into technical difficulties, he asked that if they could use chat to let us know that they are having audio or video issues. He also said that they could text himself for Cynthia, so we know to pause the meeting. He explained that we just want to make sure that we can keep all the Board engaged.

Mayor Boley stated that we do plan on being back partially in City Hall in July once the renovation is complete

Mayor Boley introduced staff:

Linda Drummond, City Clerk, is our keeper of records, if any of the Board sends emails out make sure you copy her. Linda reports to the Board we do her evaluation towards the end of the year.

Cynthia Wagner, City Administrator, the Board just did her performance review. Mayor Boley said that Cynthia is as been fantastic she keeps him in line most of the time. He explained that they work together as a team to make sure we get the agendas pulled together for the meetings. He emphasized on how they should not ever hesitate to reach out to Cynthia.

Jason Lockridge, Chief of Police, his position is pretty self-explanatory.

One of our newer team members is Anna Mitchell our Assistant City Administrator. Anna also supports the Economic Development Committee.

Jack Hendrix, Development Director, Jack has been around for a while he is kind of our city historian when it comes to just about anything concerning the city. Jack's staff also oversees the Planning and Zoning Commission.

Stephen Larson, Finance Director, he takes care of our money. Stephen is fairly new to the team. He joined us right when the FY21 budget started and has caught on pretty quickly.

Matt Denton, Parks Director, started with the City as the Parks and Recreation Marketing Manager. Matt was one of the first people the Mayor worked with after being elected. He is doing a fantastic job. He even dragged the Mayor down to Columbia last week to promote Smithville to the State Parks Association.

Chuck Soules, Public Works Director, has streets, water, sewer, storm water, gutters etc. all the good stuff. The Mayor also took time to wish Chuck a happy birthday for tomorrow.

Cynthia added for those who have worked with her before, know that her door is always open, feel free to phone or text, she is always available. She stated that last week she had really good conversations with Alderman Hartman and Alderman Kobylski and appreciate their time. She said she is looking forward to working with all the Board as we move forward.

**10. Bill No. 2898-21, Annexation Lot 4, Lakeside Crossing – 2<sup>nd</sup> Reading**

Alderman Chevalier moved to approve Bill No. 2898-21, approving the annexation of Lot 4, 15719 North Chestnut, Lakeside Crossing. 2<sup>nd</sup> reading by title only. Alderman Sarver seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Sarver – Aye, Alderman Kobylski – Aye, Alderman Ulledahl – Aye,  
Alderman Chevalier – Aye, Alderman Atkins – Aye, Alderman Hartman – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2898-21 approved.

**11. Bill No. 2899-21, Annexation Lot 12, Lakeside Crossing – 2<sup>nd</sup> Reading**

Alderman Sarver moved to approve Bill No. 2899-21, approving the annexation of Lot 12, 2416 Northeast 157<sup>th</sup> Terrace, Lakeside Crossing. 2<sup>nd</sup> reading by title only. Alderman Atkins seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Ulledahl – Aye, Alderman Atkins – Aye, Alderman Hartman – Aye,  
Alderman Kobylski – Aye, Alderman Sarver – Aye, Alderman Chevalier – Aye.

Ayes – 6 Noes – 0, motion carries. Mayor Boley declared Bill No. 2899-21 approved.

**12. Bill No. 2900-21, Annexation Lot 34, Lakeside Crossing – 2<sup>nd</sup> Reading**

Alderman Sarver moved to approve Bill No. 2900-21, approving the annexation of Lot 34, 2224 Northeast 158<sup>th</sup> Street, Lakeside Crossing. 2<sup>nd</sup> reading by title only. Alderman Ulledahl seconded the motion.

No discussion.

Upon roll call vote via teleconference:

Alderman Kobylski – Aye, Alderman Atkins – Aye, Alderman Sarver – Aye,  
Alderman Chevalier – Aye, Alderman Ulledahl – Aye, Alderman Hartman – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2900-21 approved.

**13. Bill No. 2901-21, Amending Schedule VII, Stop Signs – 2<sup>nd</sup> Reading**

Alderman Chevalier moved to approve Bill No. 2901-21, amending Schedule VII of Municipal Codes, Stop Signs adding a three way stop at the intersection of East Main Street and Liberty Street. 2<sup>nd</sup> reading by title only. Alderman Atkins seconded the motion.

Alderman Chevalier asked when the new stop signs would be put in place and asked that the date be posted to social media.

Chuck explained that the signs would not be put in place until all the work is complete, probably sometime in July, and we would definitely post it to social media.

Upon roll call vote via teleconference:

Alderman Hartman – Absent, Alderman Ulledahl – Aye, Alderman Kobylski – Aye,  
Alderman Sarver – Aye, Alderman Atkins – Aye, Alderman Chevalier – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2901-21 approved.

**14. Bill No. 2902-21, Amending the Facility Use Policy – 2<sup>nd</sup> Reading**

Alderman Sarver moved to approve Bill No. 2902-21, amending the Facility Use Policy. 2<sup>nd</sup> reading by title only. Alderman Ulledahl seconded the motion.

Mayor Boley asked if staff needed time to implement the amended policy?

Matt Denton, Parks Director, stated that everything was in place and ready to go upon approval of the Ordinance.

Upon roll call vote via teleconference:

Alderman Chevalier – Aye, Alderman Hartman – Absent, Alderman Ulledahl – Aye, Alderman Sarver – Aye, Alderman Kobylski – Aye, Alderman Atkins – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2902-21 approved.

**15. Public Hearing – Lot 36 in Lakeside Crossing**

Mayor Boley opened the Public Hearing at 7:28 p.m.

No Public Testimony.

Mayor Boley closed the Public Hearing at 7:28 p.m.

**16. Bill No. 2903-21, Annexation Lot 36, Lakeside Crossing – 1<sup>st</sup> Reading**

Alderman Sarver moved to approve Bill No. 2903-21, approving the annexation of Lot 36, 2402 Northeast 158th Street, Lakeside Crossing. 1<sup>st</sup> reading by title only. Alderman Atkins seconded the motion.

Mayor Boley asked how many lots were left in Lakeside Crossing for annexation?

Jack Hendrix, Development Director, stated only two lots remain.

By roll call vote.

Alderman Sarver – Aye, Alderman Kobylski – Aye, Alderman Ulledahl – Aye, Alderman Chevalier – Aye, Alderman Atkins – Abstained, Alderman Hartman – Aye.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Bill No. 2903-21 approved first reading.

**17. Resolution 914, Event Fireworks Display Approval**

Alderman Chevalier moved to approve Resolution 914, approving a Fireworks Display at White Iron Ridge Event Center at 815 East 92 Highway on April 30, 2021. Alderman Sarver seconded the motion.

Mayor Boley noted that he received calls of complaints and requested that the Board continue reviewing and approving the event fireworks displays through the end of the year.

Cynthia also noted that Chief Lockridge had reported calls of complaints concerning the fireworks displays.

Ayes – 6, Noes – 0, motion carries. Mayor Boley declared Resolution 914 approved.

**OTHER MATTERS BEFORE THE BOARD**

**18. Public Comment**

None

**19. Election of Mayor Pro Tem**

Alderman Chevalier nominated Alderman Sarver for Mayor Pro Tem. Alderman Hartman seconded the nomination. No other nominees.

By roll call vote.

Alderman Hartman – Aye, Alderman Chevalier – Aye, Alderman Ulledahl - Aye  
Alderman Kobylski – Aye, Alderman Sarver – Abstained, Alderman Atkins – Aye.

Ayes – 5, Noes – 0, Abstained – 1, motion carries. The Mayor declared Alderman Sarver as Mayor Pro Tem.

**20. Election of Planning Commission Representative**

Alderman Sarver nominated Alderman Chevalier for Planning Commission Representative. Alderman Ulledahl seconded the nomination. No other nominees.

By roll call vote.

Alderman Ulledahl – Aye, Alderman Chevalier – Abstained, Alderman Kobylski – Aye  
Alderman Atkins– Aye, Alderman Sarver – Aye, Alderman Hartman – Aye.

Ayes – 5, Noes – 0, Abstained – 1, motion carries. The Mayor declared Alderman Chevalier as Planning Commission Representative.

**21. Election of Economic Development Committee Representative**

Alderman Chevalier on nominated Alderman Kobylski for Economic Development Committee Representative. Alderman Atkins seconded the nomination. No other nominees.

By roll call vote.

Alderman Atkins – Aye, Alderman Sarver – Aye, Alderman Hartman – Aye  
Alderman Ulledahl – Aye, Alderman Chevalier – Aye, Alderman Kobylski – Abstained.

Ayes – 5, Noes – 0, Abstained – 1, motion carries. The Mayor declared Alderman Kobylski as Economic Development Committee Representative.

**22. Election of the Parks and Recreation Committee Representative**

Alderman Chevalier nominated Alderman Atkins for Parks and Recreation Committee. Alderman Sarver seconded the nomination. No other nominees.

By roll call vote.

Alderman Kobylski – Aye, Alderman Sarver – Aye, Alderman Atkins – Abstained,  
Alderman Hartman – Aye, Alderman Chevalier – Abstained, Alderman Ulledahl– Aye.

Ayes – 5, Noes – 0, Abstained – 1, motion carries. The Mayor declared Alderman Atkins as Parks and Recreation Representative.

### **23. Appointments**

Mayor Boley nominated the appointments to the Finance Committee and the Board will vote:

#### **Alderman Atkins**

By roll call vote.

Alderman Kobylski – Aye, Alderman Sarver – Aye, Alderman Atkins – Abstained, Alderman Hartman – Aye, Alderman Chevalier – Aye, Alderman Ulledahl – Aye.

Ayes – 5, Noes – 0, Abstained – 1, motion carries. The Mayor declared Alderman Atkins the Finance Committee representative.

#### **Alderman Hartman**

By roll call vote.

Alderman Atkins – Aye, Alderman Sarver – Aye, Alderman Kobylski – Aye, Alderman Ulledahl – Aye, Alderman Chevalier – Aye, Alderman Hartman - Abstained

Ayes – 5, Noes – 0, Abstained – 1, motion carries. The Mayor declared Alderman Hartman the Finance Committee representative.

#### **Melissa Wilson as citizen representative**

By roll call vote.

Alderman Ulledahl – Aye, Alderman Chevalier – Aye, Alderman Hartman – Aye, Alderman Kobylski – Aye, Alderman Sarver – Aye, Alderman Atkins – Aye.

Ayes – 6, Noes – 0, motion carries. The Mayor declared Melissa Wilson as the citizen Finance Committee representative.

### **24. New Business from the Floor**

Mayor Boley noted that there were openings for volunteers on the Economic Development Committee and for the Parks and Recreation Committee. He asked that the Board help get the word out and encourage residents to volunteer by going to the City's website and fill out the Volunteer Application at:

<https://smithvillemo.municipalcms.com/volunteerapplication.aspx>

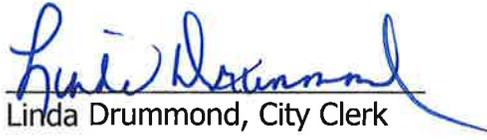
### **25. Adjournment to Executive Session Pursuant Section 610.021(1)RSMo.**

Alderman Sarver moved to adjourn to Executive Session Pursuant Section 610.021(1)RSMo. Alderman Ulledahl seconded the motion.

By roll call vote.

Alderman Kobylski – Aye, Alderman Sarver – Aye, Alderman Atkins – Aye, Alderman Hartman – Aye, Alderman Chevalier – Aye, Alderman Ulledahl– Aye

Ayes – 6, Noes – 0, motion carries via teleconference. Mayor Boley declared the regular session adjourned at 7:41 p.m.

  
Linda Drummond, City Clerk

  
Damien Boley, Mayor